

Introduction to the ACCESS for ELLs[®] online training

Objective and General Information

The goal of the online workshop is to prepare you to serve as a Test Administrator for the ACCESS for ELLs[™] test. You can separately train on one, two, or three different areas of the full test battery:

- The group administered components— Listening, Reading, and Writing
- The Speaking test component
- The Kindergarten test component

The choice of which areas to train in should be determined by the responsibilities you have been assigned for testing by your district or school coordinator. Upon completing this workshop, you will be certified as a Test Administrator of all areas for which you have successfully completed a qualifying quiz.

The online training is self-paced and is designed to take approximately 2 to 4 hours, depending on which areas you undertake. The Speaking training is more involved than the training for the other areas because the test administrator scores the test during the administration. This requires the Test Administrator to be comfortable with the scoring rubric for this component, something that requires focused practice with audio samples of speaking test administrations.

The Kindergarten test also constitutes a separate area because *all* components of that test, not just the speaking component, are individually administered.

The online training may be completed in one sitting, or in as many sessions as necessary, ideally within 1-2 weeks of when you'll be giving the test.

Participants' Roles

In the course materials, you will see documents intended for different participants in the test administration process. The names and roles of these participants include:

Facilitators

These individuals, typically at the state or district level, are responsible for the overall coordination of test administration activities within the state or district. Their responsibilities extend to coordinating with WIDA administrators, MetriTech, and the Center for Applied Linguistics; scheduling the testing window; enrolling test administrators in the online training course and/or providing alternative means of training; certifying test administrators; and arranging for reporting and dissemination of testing results.

Coordinators

These individuals, typically at the district or school level, have responsibility for receiving, securing, distributing, and returning test materials. They will arrange and schedule test sessions and generally oversee all aspects of test administration, in particular, making sure that test administration is performed by properly trained test administrators.

Test Administrators

These individuals administer parts of the ACCESS for ELLs® test for which they have received appropriate training. Test Administrators can be certified to conduct one or more of the following test components: Listening, Reading, and Writing in group administration; Speaking in individual administration; and Kindergarten in individual administration.

If you have any questions or concerns about the course or other WIDA products and services, please contact the WIDA Help Desk at toll free 1-866-276-7735 or help@wida.us.